Hi xx

**I am inviting you to a speech and debate recruit weekend at \_\_ College.**

|  |  |
| --- | --- |
| We want you to come to our school. Visiting our campus–meeting professors in your areas of interest, the students on our team, and seeing our comfortable accommodations–is a great way for you to see why \_\_\_ is a good fit for you.  **The Speech and Debate Debate Recuit weekend is April 12-13 (Friday and Saturday; we recommend arriving on Thursday, April 11**; we recommend leaving on flights after 2pm on Saturday the 13th afternoon--you can leave on Sunday the 14th if you wish as well). | Insert team picture |

–We’ll host you Thursday night, April 11.

–On Friday, April 12, \_\_’s Visitor Day happens. See this page for more details:

Web address

–On Friday and Saturday, in addition to the programs, class visits, and other activities for the Visitor Day, we’ll have fun debate activities, two team get-together meals, and information about our speech and debate program on Friday early evening and on Saturday morning and midday.

***Come see what \_\_ is like as a school. Our current speakers and debaters are eager to meet you.***

|  |  |
| --- | --- |
| Insert team picture | We'll provide free transport to and from the airport.    We'll get you housing on campus to experience \_\_ living.    We'll provide lunch and dinner, no charge.    We'll also reimburse you half of your travel costs up to $250 (noting that the safety of the travel you choose is your responsibility).  You'll get a chance to meet our team members and coaches, see our speech and debate prep rooms in action, and visit classes on Friday. As we move closer to this weekend, we’ll provide a schedule of events in addition to the one that will be posted on the Visitor’s Day web page. |

**If you would like to do this, just email me back and confirm.** I’ll send you forms required for visiting our school, and when you get your travel plans setup, just email me with when you arrive and when you depart.

If the April 11-13 weekend does not work for you but you want to visit another day or weekend, just tell me that and we’ll do our best to accommodate you.

Sincerely,

\_\_

Professor and Director of Forensics

Communication Studies

\_\_ College

address

**Email me at: email address**

**Web page**